

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 13 April 2017
Minutes

PRESENT: Wayne Smith, Gary Koeller, Sue Blackall, Scott Bull, Diane Sommers, JoAnn Waldron, Dee Runnels

ABSENT: Regina Nelson, Colleen Rafferty

STAFF: Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Lisa Williams, Priscilla Perez-Taylor

GUESTS: Ald. David Parker, Alison Fleming/HR Manager

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Smith, Koeller, Blackall, Bull, Sommers, Waldron and Runnels present. Absent: Nelson and Rafferty

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 31 March 2017 Regular Board Meeting

Koeller moved to approve the minutes from the 31 March 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

None

VI. Director's Report (Lear)

- The week of 10 April is National Library Week. The theme is Libraries Transform.
- Lear reported IDES held a successful job fair at the Library. Lear shared five success stories in which a person from the job fair was hired by a company being represented at the fair.
- The MPLToGo App is up and running. There have been 104 downloads to date. A demo will be held at the May Board meeting.
- The Cafe has changed their hours from 7:00 a.m. to 7:30 a.m. due to low traffic.
- Lear encouraged the Board to stop out and see the new art display on the blue wall.
- Passports continue to be successful with 68% of our revenue realized to date.
- Birdies have been sent out in the mail.
- The Library has recently partnered with two city departments in the interest of programming. Coffee with a Cop and the Parks Department's Easter Egg Hunt were both successful.
- A reminder – Shred day is 29 April from 9:00 – 11:00.

- Lear presented the Board a request from the Rock Island Public Library Board to consider having the library tax rate and percentage represented on a tax bill. After discussion, the consent of the Board was to not pursue any changes at this time.

VII. Financial Reports

The Trustees reviewed the list of library bills as of 31 March 2017. *The payment of the individual bills, totaling \$27,999.68 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Smith, Koeller, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

No meeting.

C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

IX. Unfinished Business

A. Cafe Improvement Update

Lear presented two bids to the Library Board for the counter updates requested by Tom Waggoner to enhance the flow of the cafe. After discussion and with consent from the Library Board, the proposal from Bush Construction for \$3,764 was accepted. The update will be funded from the Trust Fund. Construction is set to begin within two weeks.

B. Other

None.

X. New Business

A. Ad-hoc Bylaws Committee Appointment (Smith)

Smith asked for volunteers to sit on the Bylaws Committee. The Committee will be Runnels, Bull and Nelson. A meeting will be set for early May.

B. Strategic Plan Actions Recap – Quarter 1 (Lear)

Lear outlined the Strategic Plan action accomplishments. Staff continue to work on the plan and at this time everything is on-time and on target.

C. Other

Lear reported after discussion during a safety committee meeting with Annette Roby/Risk Management Specialist, anti-slip tape will be adhered to the bottom three public steps.

Lear reported library services will be featured on the televisions in Council Chambers four times this year. Lear will let the Board know the dates and featured services during each meeting.

XI. Public Comment
None

XII. Executive Session

The adoption of the following was moved by Blackall, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 12:52 p.m. for the purpose of:

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees, [5 ILCS 120/2(C)(1)]

The Directors votes as follows:

Smith	Yes
Koeller	Yes
Blackall	Yes
Bull	Yes
Sommers	Yes
Waldron	Yes
Runnels	Yes

The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 1:49 p.m. upon the motion of Runnels, seconded and unanimously approved.

The Directors votes as follows:

Smith	Yes
Koeller	Yes
Blackall	yes
Bull	Yes
Sommers	Yes
Waldron	Yes
Runnels	Yes

No action was taken.

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 1:50 p.m.

Approved: _____
Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.