

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 13 July 2017**  
**Minutes**

**PRESENT:** Wayne Smith, Gary Koeller, Sue Blackall, Colleen Rafferty, Diane Sommers, JoAnn Waldron, Regina Nelson

**ABSENT:** Scott Bull, Dee Runnels

**STAFF:** Bryon Lear, Jennifer Christiansen, Lisa Williams, Deborah Shippy, Rebecca Bacon

**GUESTS:** Ald. David Parker

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**I. Business Meeting Called to Order**

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Lisa Williams, Recorder**

Roll call was taken with Smith, Koeller, Blackall, Rafferty, Sommers, Waldron and Nelson present. Absent: Bull, Runnels

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 8 June 2017 Regular Board Meeting**

*Nelson moved to approve the minutes from the 8 June 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

In packet.

**VI. Director's Report (Lear)**

- Lear reported June was a record breaking month in many areas:
  - Colbrese Petting Zoo, single highest program on record – 1,384 people
  - Highest single month attendance for children's programs – 5,792
  - Highest SRP children's registration - 1,674
  - Teens SRP waitlists – 145%
  - Highest gate count in three years
- Lear commended TMI and City Public Works/Parks Departments who worked quickly to find/implement a solution for the heat buildup in the chiller pad. Six cutouts were made in the walls of the chiller enclosure to allow the hot air to circulate. The hot air was causing the chiller to shut down.
- The security cameras that were approved in the February 2017 Board meeting are being installed in July.
- The Five month projections have been submitted to the City. The budget is tracking well so far.
- Lear, Williams and Bacon attended the 2017 ALA Conference in Chicago.

- The City Class/Comp interviews have been completed.
- The FY2018 budget process has begun and are due on 7 August. An Executive Committee meeting will be held to review the proposed budget.

**VII. Financial Reports**

The Board of Director's reviewed the list of library bills as of 30 June 2017. *The payment of the individual bills, totaling \$31,365.04 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

**VIII. Committee Reports**

**A. Executive Committee (Smith, Koeller, Blackall)**

No meeting.

**B. Building and Grounds Committee (Bull, Koeller, Waldron)**

No meeting.

**C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)**

No meeting.

**D. Art Committee (Nelson, Rafferty, Runnels)**

A meeting will be scheduled after Zahn proposes the dates.

**IX. Unfinished Business**

**A. Strategic Plan Update – 2<sup>nd</sup> Quarter**

Linda Wastyn, Wastyn & Associates, will be at the December Board meeting to do a year-end report for the Board. Lear continues to provide quarterly progress reports.

**B. Other**

None.

**X. New Business**

**A. Service Spotlight – Library concierge**

Bacon demonstrated the new service.

**B. Other**

None

**XI. Public Comment**

None

**XII. Executive Session**

None.

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:33 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.