

**MOLINE PUBLIC LIBRARY**  
**Library Board of Directors**  
**Thursday, 8 June 2017**  
**Minutes**

**PRESENT:** Gary Koeller, Sue Blackall, Scott Bull, Colleen Rafferty, JoAnn Waldron, Regina Nelson

**ABSENT:** Wayne Smith, Dee Runnels, Diane Sommers

**STAFF:** Bryon Lear, Sue Wheatley, Kelly Giovanine, Jennifer Christiansen, Lisa Williams, Priscilla Perez-Taylor

**GUESTS:** Ald. David Parker

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**I. Business Meeting Called to Order**

Vice-President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

**II. Roll Call, Sue Wheatley, Recorder**

Roll call was taken with Koeller, Blackall, Bull, Rafferty, Waldron and Nelson present. Absent: Smith, Runnels, Sommers

**III. Approval of Agenda**

The agenda was approved as presented.

**IV. Approval of Minutes 11 May 2017 Regular Board Meeting**

*Rafferty moved to approve the minutes from the 11 May 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**Approval of Minutes 11 May 2017 Ad-hoc Bylaws Committee Meeting**

*Nelson moved to approve the minutes from the 11 May 2017 Ad-hoc Bylaws Committee meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.*

**V. Correspondence**

In packet.

**VI. Director's Report (Lear)**

- Lear reported the Summer Reading program has officially started! The program runs from 3 June – 29 July. The Library's first summer reading program (petting zoo) is currently being held out in the north west parking lot. WHBF interviewed Christina Conklin this morning as the animals were being unloaded.
- The Friends of the Library Book Sale netted \$528 and 2,000 books found new homes.
- Mercado starts this Friday, 9 June. Conklin and Giovanine will staff a table with library information.
- The Friends will host their Annual Meeting on Thursday, 15 June @ 6:30 p.m. in the meeting rooms. The Hamilton's Women program will be featured after a brief meeting.

- The 2018 budget instructions have been received. An Executive Committee meeting will be called to review the draft budget before being submitted to the City.
- Lear reported the 5-month projections will be submitted to the City by 20 June.
- Lear is working with Black Hawk College to draft a reciprocal borrowing agreement. This agreement will be similar to the current reciprocal borrowing agreement with Western Illinois University. Lear will keep the Board informed as progress is made.
- Lear will have the second quarter Strategic Plan review in the July Board Packet to discuss at the July meeting.
- Please check out the new artwork exhibit on the blue wall. exhibit is kid friendly and goes perfect with the petting zoo program.
- Lear congratulated Runnels for being re-elected to the RAILS Board. The appointment is a 3-year term.
- Fun facts for today – 1, 379 and 602. Today marks 1 year since we went live with PrairieCat. The Library has 29 staff members and with that we have 379 years of library service. As of today, MPLtoGo has been downloaded 602 times.

## **VII. Financial Reports**

The Board of Director's reviewed the list of library bills as of 31 May 2017. *The payment of the individual bills, totaling \$47,191.57 was approved and ratified upon the motion of Blackall. The motion was seconded and passed unanimously.*

## **VIII. Committee Reports**

### **A. Executive Committee (Smith, Koeller, Blackall)**

No meeting.

### **B. Building and Grounds Committee (Bull, Koeller, Waldron)**

No meeting.

### **C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)**

No meeting.

### **D. Art Committee (Nelson, Rafferty, Runnels)**

No meeting.

### **E. Ad-hoc Bylaws Committee (Runnels, Bull, Nelson)**

- **Bylaws (motion to approve)**

The Committee met on 11 May to review the Bylaws. After discussion, *Rafferty moved to approve the Bylaws as presented. The motion was seconded and passed unanimously.*

## **IX. Unfinished Business**

### **A. Cafe Improvement Update**

The cabinet improvements have been completed. Please stop in the Café to see the finished product. Lear reported the Café has changed their hours to reflect business. The Café will now open at 9:00 a.m. and closed at 7:00 p.m. The Café will also be closed for a week beginning 3 July through 8 July.

### **B. Other**

None.

**X. New Business**

**A. Other**

None.

**XI. Public Comment**

None

**XII. Executive Session**

None.

**XIII. Adjournment**

There being no further business brought before the Board, the meeting was adjourned at 12:29 p.m.

**Approved:** \_\_\_\_\_

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.