

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 9 February 2017
Minutes

PRESENT: Wayne Smith, Gary Koeller, Scott Bull, Colleen Rafferty, Diane Sommers, JoAnn Waldron, Regina Nelson

ABSENT: Sue Blackall, Dee Runnels

STAFF: Bryon Lear, Lisa Williams, Kelly Giovanine, Jennifer Christiansen, Christina Conklin, Deborah Shippy,

GUESTS: Ald. David Parker, Mayor Scott Raes, Alison Fleming/HR Manager

I. Business Meeting Called to Order

President Smith called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Lisa Williams, Recorder

Roll call was taken with Smith, Koeller, Bull, Rafferty, Sommers, Waldron and Nelson present. Absent: Blackall and Runnels

III. Approval of Agenda

The agenda was approved as presented.

IV. Approval of Minutes 12 January 2017 Regular Board Meeting

Koeller moved to approve the minutes from the 12 January 2017 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

V. Correspondence

None

VI. Director's Report (Lear)

- January the Library had great PR on television. Conklin on WHBF for Block Fest; WHBF with Teresa Pierce for Chinese New Year; WQAD for United Way Tax Prep Service.
- Passports were record setting again in January with 204 total. Lear thanked staff for preparing passport documentation in addition to their other job duties. The Library started taking passport photos at the beginning of February for a cost of \$10/ photo. Rafferty pointed out that the time spent on passports in January equates to .75 FTE.
- The 2016 statistics were included in the Boar packet. Lear pointed out circulation was down a little, gate count is flat, both of which follow national trends. Growth is being seen in study room usage, passports, meeting room revenues and scanner use which shows how libraries are being used differently. Due to staff turnover and the salary savings that followed led us to end the year with only 94% of 2016 budget spent out.
- MPL2GO app is underway. MyPC was successfully installed.

- In conjunction with the City's website, designed and hosted by CivicPlus, the Library will go through a website redesign. The Library will be a sub site off the City's website which includes ADA compliance, Mobile site, and website hosting. The website redesign will be funded out of the technology fund.

VII. Financial Reports

The Trustees reviewed the list of library bills as of 31 December 2016. *The payment of the individual bills, totaling \$12,186.68 was approved and ratified upon the motion of Koeller. The motion was seconded and passed unanimously.*

The Trustees reviewed the list of library bills as of January 2017. *The payment of the individual bills, totaling \$9,552.73 was approved and ratified upon the motion of Sommers. The motion was seconded and passed unanimously.*

VIII. Committee Reports

A. Executive Committee (Smith, Koeller, Blackall)

No meeting.

B. Building and Grounds Committee (Bull, Koeller, Waldron)

The Committee met prior to the Board meeting. Minutes will be discussed during March Board meeting.

C. Policy and Public Relations Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

IX. Unfinished Business

A. Cafe Lease

Lear reviewed changes of the Lease. The changes include name change from Java Lab to Java Lab Grind and Dine, a change in hours and a logo change. Rent will remain the same and the lease is for a period of one year.

As in the past, Lear noted that the Glenn Ball, City Signage, will be contacted to assist with signage change on the library windows and sign located on 41st Street.

After Board approval, the contract will go before City Council on 14 February for approval. There is a 1 March target date for transfer of ownership.

Rafferty moved to approve the cafe lease as presented. The motion was seconded and passed unanimously.

Koeller made a motion that upon receipt of a fully executed copy of the lease with Grind and Dine LLC, the lease with Cafe du Monde LLC shall be terminated by mutual agreement of both parties. The motion was seconded and passed unanimously.

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B. Other

None.

X. New Business

A. Other

None

XI. Public Comment

None

XII. Executive Session

The adoption of the following was moved by Koeller, seconded and unanimously approved:

RESOLVED that pursuant to the Open Meetings Act of Illinois the Board of Directors of the Moline Public Library go into closed session at 12:22 p.m. for the purpose of:

Collective Negotiating Matters [5 ILCS 120/2(C)(2)]

The Directors votes as follows:

Bull	Yes
Rafferty	Yes
Sommers	Yes
Waldron	Yes
Nelson	Yes
Koeller	Yes
Smith	Yes

\The Board of Directors of the Moline Public Library reopened the meeting after the closed session at 12:32 p.m. upon the motion of Koeller, seconded and unanimously approved.

The Directors votes as follows:

Bull	Yes
Rafferty	Yes
Sommers	Yes
Waldron	Yes
Nelson	Yes
Koeller	Yes
Smith	Yes

No action was taken.

XIII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 12:33 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Lisa Williams, Adult/YA Services Coordinator, and have been reviewed and revised by Sue Blackall, Secretary of the Moline Public Library Board of Directors.