

MOLINE PUBLIC LIBRARY
Library Board of Directors
Thursday, 8 August 2019
Minutes

PRESENT: Gary Koeller, Regina Nelson, Scott Bull, Diane Sommers, Wayne Smith, Dee Runnels

ABSENT: Sue Blackall, Colleen Rafferty, JoAnn Waldron

STAFF: Bryon Lear, Sue Wheatley, Kelly Giovanine, Lisa Williams, Jennifer Christiansen,
Christina Conklin, Marta Timbrook

GUESTS:

I. Business Meeting Called to Order

President Koeller called the meeting to order at 12:00 p.m. in the Platinum Room of the Moline Public Library.

II. Roll Call, Sue Wheatley, Recorder

Roll call was taken with Koeller, Nelson, Bull, Sommers, Smith, and Runnels present. Blackall, Rafferty and Waldron absent.

III. Approval of Minutes 13 June 2019 Regular Board Meeting

Runnels moved to approve the minutes from the 13 June 2019 regular Library Board meeting previously distributed by e-mail/mail to each Trustee. The motion was seconded and passed unanimously.

IV. Correspondence

Included in Board packet.

V. Director's Report (Lear)

- Another successful Summer Reading Program is in the books. We have again set records with registration and an increase of 6% to our circulation in the month of July.
- Jan LaRoche was again successful in writing and obtaining the 2019-2020 PNG Grant in the amount of \$10,800.
- In the Adult Department there is an Immigration: An American Story exhibit. The exhibit runs through September 16.
- After the Board meeting, Lear and Koeller will meet Lisa Kotter, City Administrator, at 1:30 to give her a tour of the library building.
- On August 30, the Library building will be 13 years old. We will celebrate with cookies for patrons thanking them for their patronage.

VI. Financial Reports

The Board of Directors reviewed the list of library bills as of 30 June 2019. *The payment of the individual bills, totaling \$25,396.01 was approved and ratified upon the motion of Nelson. The motion was seconded and passed unanimously.*

The Board of Directors reviewed the list of library bills as of 31 July 2019. The payment of the individual bills, totaling \$33,937.61 was approved and ratified upon the motion of Smith. The motion was seconded and passed unanimously.

VII. Committee Reports

A. Executive Committee (Koeller, Blackall, Nelson)

No meeting.

B. Building and Grounds Committee (Bull, Waldron, Smith)

The Committee met before the regular Board meeting. A full report/minutes will be in the September Board packet. Items discussed include donor monument, ravine erosion, landscaping and 33rd Avenue exit.

C. Policy Committee (Runnels, Rafferty, Sommers)

No meeting.

D. Art Committee (Nelson, Rafferty, Runnels)

No meeting.

VIII. Unfinished Business

A. Other

Nelson requested a change to the Development Report. She would like a column showing who applies for grants. Lear will include beginning with next months report.

IX. New Business

A. Library Board Meeting Time

After discussion, and with a consensus of the Board, it was decided to keep the meeting time noon.

B. FY20 Budget Presentation

Lear outlined the draft FY20 budget that will be sent to the City. Lear will meet with the City Administrator Kotter and Interim City Finance Director Haley on 12 September at 9:00 a.m. for discussion.

C. Other

President Koeller appointed Bull and Smith to serve on the nominating committee. The committee will report to the Board at the September meeting.

Lear and Runnels will meet with Deirdre Brennan, RAILS Executive Director, on 26 September at 2:00 pm at the library.

X. Public Comment

None

XI. Executive Session

None

XII. Adjournment

There being no further business brought before the Board, the meeting was adjourned at 1:21 p.m.

Approved: _____

Pursuant to the Bylaws, these minutes were prepared by Sue Wheatley, Administrative Assistant, and have been reviewed and revised by Regina Nelson, Secretary of the Moline Public Library Board of Directors.